



# HILLEL ACADEMY

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## PARENT/STUDENT HANDBOOK 2020-2021

**Please note:  
If anything in this handbook differs  
from the COVID-19 guidelines, the  
guidelines take precedence.**

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## MISSION AND PHILOSOPHY

Hillel Academy of Denver is an orthodox Jewish Day School (*yeshiva ketana*) designed to prepare the Jewish child to live a Torah way of life. It is a professionally run private school in which instruction takes place for a full school day. The multi-faceted curriculum features an intensive Torah studies (*limudei kodesh*) program, a high quality, comprehensive general studies curriculum, and an emphasis on the development of *midos tovos* (good character traits).

Hillel Academy is a member school of Torah Umesorah - the National Society for Hebrew Day Schools, an organization guided by *Daas Torah* of preeminent *Gedolim* (great Torah authorities). The Hillel Academy student is imbued with the teachings of Torah in a *Yeshiva Ketana* atmosphere which is conducive to the development of both *Bnai Torah* and *Bnos Yisroel*. The boys and girls are educated in separate divisions and are taught within a framework which maximizes their educational experience.

Hillel Academy offers a complete program of studies from preschool through eighth grade. The dedicated efforts of the Hillel Academy lay leadership, administration and teaching staff combine to produce an outstanding spirit of achievement in both the *Limudei Kodesh* and general studies departments. The general studies curriculum is designed to help prepare the children for productive and successful lives in whatever endeavors they choose.

Each Hillel Academy student is viewed as a precious part of *Klal Yisroel*. Hillel Academy tries to provide a proper Torah *chinuch* to each of its students, infusing them with an understanding and appreciation of Torah and *Mitzvos*. In this way, the Hillel Academy student will be properly prepared to continue his or her Yeshiva/Bais Yaakov education toward living a meaningful life of Torah values, ethics and conduct.

## ACCREDITATION

Hillel Academy of Denver is accredited by AdvancED (now Cognia). It is the largest community of education professionals in the world. It is a non-profit, non-partisan organization that conducts rigorous, on-site external reviews of PreK-12 schools and school systems to ensure that all learners realize their full potential. AdvancED/Cognia serves as a trusted partner to 32,000 schools and school systems—employing more than four million educators and enrolling more than 20 million students—across the United States and 70 other nations.

## GENERAL INFORMATION

### MEET-THE-TEACHER NIGHT

Meet-the-Teacher Night is held in September, shortly after school begins. On that evening, parents will have the opportunity to meet their children's teachers and hear descriptions of the curricula, expectations, and goals for the year.

### SCHOOL LIBRARY

Because of the generosity of parents and friends of Hillel Academy and the continued work of the PTA, our library book collection is growing and improving. Thus, more books are available to enhance the school curriculum and to provide leisure-time reading for students and parents.

For \$25.00 a child may purchase a book in honor of his/her birthday. A book plate will be placed in the book stating the child's name, age, and birthday.

In addition, parents or friends making a donation of \$25.00 or more to the Library Fund may have a dedication plate placed in a new library book to honor a birth, wedding, anniversary, etc.

The privilege of borrowing books from the library involves the responsibility of returning the books on time and in good condition. Students will be assessed a fine of 25 cents per school day for all overdue books. All fines will begin one week after the book is due. Lost or damaged books must be paid for. Students who have overdue books or unpaid fines will not be allowed to check out other books.

### FIELD TRIPS

To enhance children's understanding of academic subjects and to promote learning experiences, classes may go on field trips to places of interest. Your signed permission slip, which we have on file, automatically permits your child to join with his class on any field trip or outing. The teacher initiating the trip will send a notice home with trip details before the outing.

### COMMUNICATION INFORMATION

In order to facilitate smooth and efficient school administration and so that parents may be involved in every phase of their child's education, ongoing parent-school communication is essential. The following are school communication procedures:

The school administration will communicate with parents by sending a weekly bulletin by email. Additionally, we will communicate time-sensitive information during the week via emails, letters, or flyers sent home with your children. It is very important that you check your email and child's school bag on a daily basis.

Student progress reports (report cards) will be sent to parents three times during the school year. Individual parent-teacher conferences will be held based on the school calendar.

**TEACHERS MAY NOT BE CALLED AT HOME.** Messages requesting that a teacher contact you may be left in the office or emailed to the teacher.

Always inform the school if there is some family situation that may result in a change in your child's behavior or performance. This will help the teachers and administrators to continue to provide optimal education at all times.

## COMMUNICATING CONCERNS

### Learning Partnership Agreement: A Collaborative Process

#### Concept:

At Hillel Academy we do our utmost to ensure your child has the best possible experience. An effective, mutually respectful partnership between school and home is vital. To achieve that, we have developed a process that encourages all stakeholders in your child's education to work together towards a proactive, productive approach to providing your child with his/her educational and other needs within a structured school setting.

This process will be most effective if it is adhered to by all parties concerned.

#### Step 1:

Parent should first define the concern they have about their child. Examples include:

- ☒ I feel my child is receiving too much homework.
- ☒ I think my child's learning style differs from those most accommodated by the teacher.
- ☒ I don't think the teacher/curriculum focuses enough on chumash/math skills.

#### Step 2:

Parent should approach teacher either by phone or face-to-face meeting, depending on the concern. At this point, it is incumbent upon both the parent and the teacher to work together to resolve the issue and to come up with a plan together towards providing the most effective results. Included in this plan will often be a follow-up meeting, email or phone call between the parent and teacher after an agreed upon period of time to review whether the plan is succeeding

During this procedure, we recommend all parties keep a record of these communications to avoid potential misunderstandings. The discussion should be directed towards developing

a joint determination of the "desired outcomes" of the process and the plan that will be proposed. Included in these discussions should be any "contributing factors" that the parent or teacher feels is relevant to the specific case. Examples could include that the child has focusing issues, a recent family simcha, etc.

#### Step 3:

If the parent feels the issue was not resolved to their satisfaction after initial meetings with the teacher or that the plan put forward does not address their needs fully, then a meeting should be arranged with the relevant principal (kodesh or general studies) and the teacher. The goal of this meeting is to provide a broader framework for all parties to determine a plan in the best interests of the child. (The expectation at this point is that the principal has access to additional resources and would be able to offer new insights and ideas towards a broader plan for the child's development.)

If the concern is related to general studies and is still not resolved at this point, the concern should be addressed to Rabbi Goldbaum as school principal.

## TELEPHONE MESSAGES

Telephone messages for students are accepted only in cases of emergency. Please bear in mind the difficulty of delivering individual phone messages to teachers and students during the school day. Students may not use the telephone or be called to the telephone except in cases of emergency.

## ATTENDANCE

- Preschool hours: Monday-Friday - 8:30a.m. - 1:00p.m.
- Grades Kindergarten through 5<sup>th</sup> - Monday through Thursday, 8:30a.m. - 3:30p.m.
- Middle School students - Monday through Thursday from 8:30a.m. - 4:15pm. Shacharis for Middle School boys is mandatory and begins at 7:20a.m. Mondays and Thursdays and 7:25a.m. on other days.
- Boys grades 3-8 attend school on Sunday from 8:30 am – 12:15 pm.

### FRIDAY DISMISSAL TIMES for GRADES K-8th:

September – 2:30 pm Friday dismissal time  
Beginning October 16<sup>th</sup>– 1:15 pm Friday dismissal time  
March 19<sup>th</sup> resume – 2:30 pm Friday dismissal time

From when school begins until closing time, our first concern is for student safety and protection. Every effort is made to account for every child whether in school or absent. Therefore, when your child will be absent, please call the school office by 9:00 a.m. and

report the absence. Careful and accurate attendance records are kept and your cooperation in this matter is important and appreciated.

Consistent school attendance is an essential factor for achievement and learning. Students are required to remain for the entire school day unless a phone call or note from the parent is received in the school office with a justifiable reason. Justifiable reasons for absence include sickness, unexpected emergencies (i.e., death in family, accident), special occasions (i.e., wedding, bris, bar/bas mitzvah). Unexcused absences may result in failing marks for class work missed. Missed tests or written assignments may not be made up. Upon returning to school, the child must bring a written note from the parent explaining the absence.

*Vacations during the school year are detrimental to a child's education and have a negative impact on the classroom. The quality of learning is affected not only during, but also leading up to and after a student returns. Hillel Academy teachers are not required or expected to provide curricula or materials during aforementioned "vacations."*

## GUIDELINES FOR ARRIVAL AND DEPARTURE OF STUDENTS

Morning drop-off and, even more so, the approximately 10 minutes of daily 3:30 and Friday afternoon dismissals are the most hectic times of day. They also have the potential to be the most dangerous time of the day. In order to ensure that the carpool line operates as safely and efficiently as possible, we need you (or whoever might be doing carpool in your stead, i.e., grandparents or other relatives), to adhere - without exception – to the following commonsense guidelines:

Please take these procedures to heart and adhere to them at all times (including morning drop-off) for the safety of your children and ours. If you see another parent who does not appear to know our carpool procedures, please do not hesitate to respectfully remind them of our expectations. If a friend or relative is doing carpool duty for you, please take a moment to teach them our procedures, including the following do's and the don'ts.

- Please help our carpool be as safe and efficient as possible by only coming up Hudson from Leetsdale towards Dakota and not going downhill and then turning around in any manner.
- Making U turns is unsafe and disruptive.
- The parking lot above the paint store may not be used as an area to turn around in.
- It is never ok to park on the other (west) side of Hudson. Even if you get out of your car to get your child, walking between cars parked on a steep hill and crossing the street during the carpool rush is a tragedy waiting to, C"V, happen. (This applies to morning drop-off as well.)
- Please pull all the way up to the corner of Dakota, especially if you are first on line.
- Please pull up as close as possible to the vehicle in front of you so that there are no unnecessary gaps between vehicles.

- It is okay (yes, OK) to block the circular drive in front of the building and both the parking lot entrances on Hudson.
- It is never okay to block the entrance to the carwash or to block traffic on Leetsdale. If the carpool line is backed up to the carwash, please drive up the block. Chances are that you will find an open spot further up the line, which you may fill. If you don't find an open space, please circle around the block again. By the time you complete another circuit, you will almost certainly be able to find a spot to stop in that doesn't block the carwash.
- It is never okay to make a K-turn or U-turn to head down Hudson. (This applies to morning drop-off as well.)
- Please do not get out of your car to get your child from the building or to talk to another parent. We need to keep the carpool line moving, and unoccupied vehicles hold up everyone else.
- Please do not double park under any circumstances, even if it's just to say a quick "hello". It blocks traffic, upsets our neighbors, and creates an extremely dangerous situation for our children.
- The preferred place to drop off children in the morning (i.e., after 8:20 a.m.; We are unable to supervise children before that time) is on the sidewalk directly in front of Hillel or on the school side of Dakota.
- Parents may not enter the upper (Dakota Street) parking lot to drop off their children in the morning. Between the small size of your children, the teachers who are parking their cars in the morning and the sun glare, it is a hazardous situation. Access to the upstairs parking lot is for school personnel only. Children should never cut through the parking lot as a short cut to school. Teachers who park in the upper parking lot are responsible for the safety of their children as they walk to school. Ideally, these students should be walked to the sidewalk by their parent/driver.

We know that at times these guidelines may seem onerous to you and you will come up with logical reasons/excuses why a particular guideline doesn't apply to you on a given day or in your own unique situation. The problem is that if each of us makes such exceptions for ourselves, our system quickly breaks down and the end result is chaotic and unsafe. Therefore, we strongly urge each and every parent to abide by all these guidelines at all times and to (as we will) remind parents who might "forget" them how important they are. Please, let's not sacrifice a moment of time or a little convenience for the safety and welfare of our children/students!

If there is a change regarding your child's dismissal (i.e. who is picking them up, where they are to go, etc.), please make every effort to send a note to the office and/or contact the office before 12:00 pm. It is difficult to communicate last minute changes, and this can result in children being confused and in the wrong place.



## TARDINESS

If a student arrives at school after 8:45, he or she should go directly to the office for a late slip. Students habitually arriving late not only miss out on their lessons, but also disrupt the class that is in session, which is unfair to all concerned. Parents of frequently tardy children will be contacted by the school to discuss the tardiness and ways of resolving the situation. Please remember that we need everyone's total cooperation to ensure that all our children receive a quality education.

## PICKING UP YOUR CHILD EARLY

A note must be given to the teacher and the office must be called with as much advance notice as possible to reduce the number of unnecessary interruptions in the classroom. Please note we do not dismiss students between 3:10 and 3:30 for parents who arrive early in the carpool line.

## SCHOOL CANCELLATIONS & DELAYED STARTING SCHEDULE

In the event that school is canceled because of inclement weather or any other reason, we will contact you via email, text, or automated call. Please make sure the office has a current telephone number that will receive automated calls and that we have a number that will receive a text. If there is a possibility of school being cancelled or delayed, please look for a communication from Hillel Academy.

On those mornings when the roads are slippery due to snow but not bad enough to cancel school, we may start school on a delayed schedule in order to avoid traveling during the height of rush hour. The announcement of a delayed start will be communicated through email, text, or automated call.

The delayed schedule is as follows:

- School will start at a time determined by the administration and communicated via email, text, or call.
- This will not affect the schedule for the remaining school day.
- If no announcements or phone calls are made, assume that classes will begin as usual.

## HEALTH INFORMATION AND POLICIES:

**\*\*Refer to the COVID-19 handbook for COVID-19 policies\*\***

### MEDICAL RECORDS

All medical forms (Medical Permission forms) must be completed and returned before the beginning of school.

### ILLNESS

We are concerned about the health of every child in our school. To keep all children as healthy as possible, we ask you to keep children at home if there are any signs of fever, vomiting, diarrhea and associated pain, frequent coughing, excessive nasal discharge, signs of conjunctivitis (pink eye), etc.

After your child has been ill, it is important to adhere to the following guidelines to determine whether or not your child is ready to return to school.

- a) Mood, appetite, behavior and activity are again normal.
- b) No fever for 24 hours or more.
- c) Antibiotics (if prescribed) have been used for a full twenty-four hours.
- d) There is no sign of vomiting, diarrhea, frequent coughing, excessive nasal discharge, pain (earache, cramps, etc.)

"Colds" are a contagious stage of many transmittable diseases. It is much better to be absent for a day or two because of the "sniffles," than to expose the entire class to infection.

The front office follows specific protocols when administering medications. If it is necessary to receive medication at school, the medication should be left with the front office with complete instructions. Medication forms are available in the office. Teachers are not permitted to administer medications.

Students who need medication in order to properly function in the classroom are expected to come to school having taken their medication. A supply of medication should also be left with the front office as a backup in the rare instances that medication is not administered at home or if the student's medication regimen requires an additional dose of medication during the day.

To ensure that our classrooms function properly and that all students can learn, Hillel Academy reserves the right to send home students who are arriving in school on a regular basis having not taken their medication (i.e., when their 'backup' medication is being used on a regular basis) or if the student is refusing to take their medication in school.

In case of emergency, every attempt will be made to notify you immediately. It is your responsibility to keep your emergency information sheet up to date and notify us of changes in the telephone numbers for your home, business, cell phone, friends, and doctor.

When you are notified that your child is ill, you must make arrangements to transport your child home as soon as possible. There are no facilities for sick children in the school or in the office. Children who leave during school hours must be properly signed out in the office by the adult picking up.

## ACCIDENTS

Minor injuries, such as superficial cuts and bruises, will be handled in the office. However, the office is NOT authorized to remove splinters or to hand out medication of any type, including analgesics such as Tylenol and Motrin without parental permission. (Colorado State Law). For more severe injuries, 911 will be called and we will make every attempt to contact you. In the event we cannot contact you, we will contact the emergency numbers you list on the emergency form.

## HEAD LICE

Before school begins, we expect that all families will check their children for head lice, a common problem in all schools. Having head lice does not reflect on a parent or family; head lice prefer a clean, healthy head of hair. Lice are easily transmitted from child to child by direct contact or sharing of hats, combs, towels, etc.

To avoid transmitting lice among children, the school's policy is that a child with lice or nits (eggs) may not attend school until declared lice/nit clean by a designated, school approved, lice checker.

Call your doctor if your child is constantly scratching his/her head or complains of an itchy scalp that won't go away. The doctor should be able to tell you if your child is infested with head lice and needs to be treated.

If you do find head lice, inform the school office, commence effective treatment immediately, and be sure to complete the treatment regimen. This will prevent head lice from spreading.

If for any reason you are having difficulties treating the head lice on your child effectively, please contact your child's pediatrician.

## CONJUNCTIVITIS

Pink eye is a condition which causes irritation, a burning sensation, itching, and discharge (goopy stuff that often forms crust on lashes and is very hard to remove). Those with pink

eye tend to rub their eyes often. Transmission occurs when they contact another by playing or handshaking. Students diagnosed with viral conjunctivitis must present the school office with a note from a physician stating that he/she has been assessed and diagnosed. Any prescribed treatment for Pink Eye/ Conjunctivitis must be given for at least 24 hours before the student can return to school. Bacterial forms must be treated with antibiotics for at least 24 hours before a student can return to school. Conjunctivitis is very contagious and parents should encourage hand washing at all times to decrease spread of infection. For protocol on a sickness such as pink eye developing while the student is in school, see the final paragraph under "Illness".

## HOMEWORK

The following are time limits for your child's homework based on grade level. If you find that it is taking significantly longer on a regular basis, please contact your child/ren's teacher(s).

First Grade	30 minutes
Second, Third and Fourth Grades	40 minutes
Fifth and Sixth Grades	60 minutes
Seventh and Eighth Grades	75 minutes

## HOMEWORK POLICY FOR ABSENT CHILDREN

Ordinarily a child who is absent for only a day because of illness should be resting and recuperating, not doing homework. However, if a younger child is absent for 2 or more days, please call the school by 10:00 in the morning, giving your child's name and teachers' names. Homework assignments for your child will be available for pickup after 3:15 p.m. in the office; please be sure to tell us with whom to send it.

Missing school due to extended vacations during regularly scheduled instructional time is highly discouraged. Please note that teachers will not provide lesson plans/resources for such absences. It is important to keep in mind the academic and social ramifications of taking a vacation when school is in session.

## HOMEWORK & INTERNET USE POLICY

We at Hillel Academy *discourage* unsupervised internet usage for our students. We strongly encourage parental supervision for any students who use Internet sites as a resource for assigned projects or reports. If certain information is needed from the internet, it will be provided by the teacher instead of requiring the students to obtain it from the internet themselves.

## GENERAL SCHOOL REGULATIONS

The purpose of these rules is to ensure that each and every student attending Hillel Academy feels (and is) safe and secure and receives a high quality education free from distractions.

### ITEMS NOT ALLOWED:

THE FOLLOWING ITEMS MAY NOT BE BROUGHT TO SCHOOL AND WILL BE CONFISCATED ON SIGHT:

- Weapons of any kind, including knives, hardballs, and any sharp or dangerous objects or toy weapons.
- IPOD/MP3, touch pads/laptops, radios, headphones, cell phones, personal computers, laser pointers, video games, cameras, etc. (some of these items may be permitted with specific teacher permission)
- Inappropriate books or magazines.
- Movies of any type, even on permitted personal computers
- Electronic games of any kinds
- Roller blades, skates or wheelies may not be worn in school.

Prohibited items will be confiscated and returned at the end of the school year.

Hillel Academy recognizes that some students may have a legitimate need for a cell phone. Please discuss your child's specific situation with us to ensure that we are all in agreement concerning the need. The cell phone must be deposited in the school office at the start of the school day and may be retrieved at dismissal time.

### OTHER SCHOOL GUIDELINES

- Removable tattoos are unacceptable at Hillel Academy.
- Students and parents will be held liable for damage to school property.
- No buying or selling between students.
- Gum chewing is not allowed anywhere in or around school.
- Students are not allowed to deviate from their normal class schedule to attend a sibling's class-specific assembly without express permission from the administration.
- Nail polish is not allowed in school. Students who come to school wearing nail polish will be asked to remove it before attending class.

### EXPECTATIONS

The Hillel Academy Community consisting of students, parents, teachers, staff and administration working together to guide students towards taking responsibility for their learning and their behaviors.

As a community, we will emphasize three expectations throughout the entire school, including all teachers, office staff, administrators, custodial, and maintenance staff.

These expectations include (but are not limited to):

### RESPECT YOURSELF

When a student respects themselves they:

- Come to school on time
- Abide by the school Dress Code at all times
- Come to class ready to learn with all required materials
- Come to class with assignments
- Turn in assignments on the day they are due

### RESPECT OTHERS

When a student respects others they:

- Get attention in the appropriate way
- Follow adult directions the first time they are given
- Treat others as you want them to treat you
- Walk quietly in the hall
- Don't go into another person's space without their permission (i.e. desk, backpack, locker)

### RESPECT PROPERTY

When a student respects property they:

- Keep all school areas clean, including playground, open corridors, bathrooms, classrooms, and lunchroom
- All coats, jackets, book bags and seforim or books are neatly stored in their designated places

When student expectations are not met, the following Discipline Policy will be implemented.

### DISCIPLINARY PROCEDURES

Since behaviors vary in both their root cause and their manifestations, Hillel Academy's stepped approach to discipline takes into account these factors in a dynamic manner. Hillel Academy's discipline procedure is based on the highly regarded "Positive Discipline" model:

1. Teachers are trained to understand the root cause and motivations behind different behaviors and are thus able to guide the student to best meet their needs in a more productive and positive manner. As a result, the trained educator is

usually able to proactively manage the behavioral issue while over time developing in the child the ability to and skills to self-regulate.

2. Classroom management and disciplinary procedures are in place that are created with this educational philosophy in mind. These take both proactive and responsive forms. Examples include:
  - Classroom meetings, as a structured approach to providing students with the skills to deal with any challenges.
  - Key staff provide supportive relationships outside the structure of the classroom. Thus a student is able to benefit from these trained resources in either an individual or group setting.
  - Independent study room, which allows education to continue in the classroom while providing individual students with an opportunity for reflection.
3. Students reported to the office are sent to administrator who determines course of disciplinary action, which may involve internal consequences such as in-school suspensions or parental involvement.
4. If behavior continues, the Principal crafts a plan with the relevant teachers and staff and the involvement of the family geared towards appropriate services or regulations for the child

## DRESS CODE

Proper dress plays a very important part in the dignity and atmosphere of a school. As Torah students, girls and boys should reflect Torah standards in their dress and appearance.

### Preschool

Boys:

- Pants or shorts are allowed
- Shirts may be with or without a collar and of any color
- Yarmulka and tzitzis should be worn at all times
- Proper footwear; in the interest of safety, socks and shoes are recommended

Girls:

- Dresses, skirts and jumpers of any color are allowed
- Shirts should have sleeves.
- Tights or socks should be worn
- Proper footwear; in the interest of safety, socks and shoes are recommended

### Kindergarten – 5<sup>th</sup> Grade

#### Boys:

- Only dark, solid color pants or slacks; no denim or shorts
- Shirts with collars and buttons (button down or polo-type shirts) with no pictures or writing on them
- Sweatshirts and sweaters may be dark colors, without writing or designs on them
- Yarmulka and tzitzis must be worn at all times
- Boys' hair styles must be neat and trim, and should not hang over the ears
- Caps may only be worn at recess, not in the building
- T-shirts, jerseys, jewelry of any kind, and short pants are all unacceptable
- No Crocs or sandals allowed
- No boys will be allowed to attend class without adherence to the dress code

#### Girls:

- “Tag” plaid or navy pleated skirts or jumpers
- Long sleeve blouses or Polo-type shirts (light blue, white, navy blue)
- Only zip-up sweaters/sweatshirts are acceptable. They must be long sleeved, solid navy, without writing or designs
- Shells must comply with school shirt colors
- Knee socks must be worn at all times and shoes must have backs on them
- Girls are not allowed to wear t-shirts
- Girls are not allowed to wear makeup or nail polish
- No Crocs, open back, or open toe shoes or sandals allowed
- No girl will be allowed to attend class without adherence to the dress code

### 6<sup>th</sup> – 8<sup>th</sup> grade

#### Boys:

- All above dress code policies apply
- Bar Mitzvah age boys are expected to wear formal hats and jackets during davening at school

#### Girls:

- All above dress code policies apply
- Button-down blouses only in the colors listed above and buttoned at least to the second button from the top

If a student is in violation of the dress code, they will be provided a uniform just for the day. Proper uniform attire is expected by the next day. The temporary uniform should be returned the following day, washed and pressed.



Parents, as well as anyone designated to pick up a student or visitors who are known to the parents and visiting on their behalf, should be asked to respect our school and dress according to Orthodox tradition.

## PRESCHOOL

The age requirement for preschool is 4 years old by September 30.

Preschool is in session five mornings a week from 8:30 a.m. to 1:00 p.m.

## FOOD

Kosher food only is allowed in the lunchroom. Students are not allowed to have food or drinks in the classroom; however, water bottles are permitted with teacher approval.

## LUNCHES

Sack lunches (including drinks) should be brought from home by children in grades preschool through 8<sup>th</sup>. In preschool through 1<sup>st</sup> grade only dairy or pareve lunches are to be brought. 2<sup>nd</sup>-8<sup>th</sup> grade students may bring cold meat lunches with a placemat. Please be aware that eating a meat lunch may impact your child's choice of snacks later in the day and his/her ability to participate in a class celebration such as a siyum, etc. if your child has a specific need for an exception to our preschool-1<sup>st</sup> grade dairy/pareve only policy, please be in touch with an administrator. All lunch items must comply with the current Peanut/Tree Nut Policy (below).

## PEANUT AND TREE NUT POLICY

(This policy may be amended at any time to ensure student health and safety.)

Below are the basic guidelines to keep in mind and specific requirements to be followed as we make our school peanut and tree nut free and safe for all our students.

1. There can be no peanut or tree nut products brought into our school. Student's lunches may not include peanut butter or any tree nut butter in any form. If soy butter is used, please label your child's lunch.
2. Snacks may not include peanut/tree nut products in any form. This also includes Bamba, certain granola bars, filled crackers, trail mixes, and any candies with peanuts, etc. Please remember that although sesame seeds are not a peanut/tree nut we have students who are severely allergic to sesame seeds. Items such as halvah, chummus, and bread/bagels with sesame seeds are included.
3. *Items that state "may contain traces of peanuts and tree nuts" on the package label or states*

*“product has been packaged in a facility that processes peanuts and other tree nuts” are acceptable.*

If you have any specific questions regarding products, etc., please contact an administrator.

## CLASSROOM CELEBRATIONS

All snacks brought to school must have proper Rabbinical endorsement (see next page) and be peanut-free. Homemade foods are not permitted to be distributed in school. Any foods brought in for a classroom celebration must be in a closed package bearing an acceptable certification. If you are planning on serving dairy products, please make sure that they are Cholov Yisroel. Any questions regarding something you wish to bring for use in our classrooms should be directed to the administration.

Parents should abide by these standards for all class activities, even outside of school. This will ensure that all who are invited may attend and participate without hesitation.

See next page for a list of acceptable Kosher symbols.



# Hillel Academy 2020-2021 Calendar

August 2020						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

26th-28th - Teacher Meetings  
 31st - 1st day of School - 3:30 dismissal for all grades

September 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

7th - Labor Day - 12 pm dismissal for all  
 9th - Meet the Teacher 7-9 pm  
 13th - Selichos Begins; Shachris @ 9 am  
 18th-20th - Rosh Hashanah - no school  
 21st - Tzom Gedalia - MS dismissal at 12  
 28th - Yom Kippur - no school

October 2020						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

1st-12th - Sukkos vacation  
 13th - School resumes  
 16th - 1:15 Friday dismissal starts  
 23rd - Prof. Develop - 12 pm dismissal for all

November 2020						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

1st - Standard time begins  
 2nd-17th - MAP testing  
 26th-27th - 12 pm dismissal for all grades

December 2020						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

4th - End of 1st Trimester  
 10th-13th - Chanukah break  
 14th-17th - Chanukah 3:30 dismissal for all  
 22nd & 30th - PTC 3:30 dismissal for all  
 24th & 25th - 12 pm dismissal for all

January 2021						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

1st - 12 pm dismissal for all  
 8th - Prof. Develop - no school for students  
 19th - 69th Annual Dinner 3:30 dismissal for all  
 24th-31st - Winter Break

February 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

1st - School resumes  
 12th - Prof. Develop 12 pm dismissal for all  
 15th - 1st grade Chumash Play  
 25th - Taanis Esther 12 pm dismissal  
 26th - Purim - no school

March 2021						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5th - End of 2nd Trimester  
 14th - Daylight Saving Time begins - Shachris begins at 9 am  
 16th - PTC 3:30 dismissal for all  
 19th - 2:30 Friday dismissal begins  
 25th-April 5th - Pesach vacation

April 2021						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

1st - 5th - Pesach Vacation  
 16th - Prof. Develop - 12 pm dismissal for all  
 26th - May 10th - MAP testing  
 30th - Lag B'Omer

May 2021						
Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

1st-10th MAP testing  
 16th-18th - Shavuus  
 19th - MSB Shachris @ 8:30/all classes begin at 9:15 am  
 31st - KDG Siddur party/12 pm dismissal for all

June 2021						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

21st - 8th grade graduation  
 22nd - Last day of school -12 pm dismissal for all

School Event
Schedule change
Jewish Holiday or No School
1st & Last Days of School
Notification
<b>Friday Dismissal Times</b>
Preschool dismissed every Friday at 1 pm
Kindergarten-8th grade Friday dismissal:
September - 2:30 pm all month
October 16th begins 1:15 pm
March 19th resumes 2:30
<u>Sunday Class Schedule</u>
Boys 3rd-8th; 8:30-12:15

revised 7/21/20